



# LENDING LIBRARY

Museum Field Services for North Dakota

## REFERENCE MATERIALS REQUEST

Use this form to request reference materials available through the Lending Library. Materials are available for a four-week period. A two-week extension may be allowed as long as it does not interfere with other requests. The State Historical Society of North Dakota (SHSND) will ship materials as needed, but borrowers are responsible for any return shipping expenses. The SHSND reserves the right to decline requests at its discretion. Borrowers are responsible for replacement of damaged or missing materials.

Submit your Lending Library request to: **Lending Library, State Historical Society of North Dakota, 612 East Boulevard Avenue, Bismarck, ND 58505**; fax to 701-328-3710; or e-mail to [dlstuckle@nd.gov](mailto:dlstuckle@nd.gov). Call 701-328-2794 if you have any questions.

Organization: \_\_\_\_\_

Shipping Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Signature of Contact Person: \_\_\_\_\_

**List the materials you are requesting (limit of two items at a time).**

**Title and Author**

**Date of Request**

**Please select delivery method:**

☐ **PICKUP OPTION:** Materials may be picked up at the Heritage Center in Bismarck (Please allow 4-5 business days for processing). We will call you when materials are available.

☐ **SHIPPING OPTION:** Materials can be shipped via USPS at no charge to you (Please allow 5-7 business days for processing).

**Download copies of this form and the Lending Library Bibliography at our website at [www.history.nd.gov](http://www.history.nd.gov)**